



**Job Title: Exterior Service Technician – Windows, Siding, and Doors**

Job Type: Hourly

Scheduled Hours of operation: M-F, 8:00 am – 5:00 pm

Pay Range: \$14.00 - \$23.00, based on skillset and experience

Created: 1/5/17

Revision No: 001

Updated 9/16/2020

**Primary Purpose**

Exterior Service Technicians work on the service team and are typically paired with an exterior lead. Their role is to assist in installing siding, windows and door installation and repairs as required. This includes measuring, cutting, moving material, caulking, wrapping, and other various tasks. They abide by all safety regulations while on job sites of existing or new construction.

**Key Responsibilities**

- Perform work per job specifications, promptly, being quality-minded and safety conscious
- Assist in identifying problems related to exterior products to determine the best repair practices
- Assist in the removal and installation of various types of windows, doors and siding
- Maintain professional interaction with all customers

**Work Environment**

Renovation jobs take place both indoors and outdoors in all sorts of climates. The work is physically demanding, requiring manipulating tools and materials, climbing stairs and ladders, and operating in tight or awkward spaces. Renovation jobs may require long hours that include some weekend and evening work.

**Knowledge, Skills, Abilities, and Requirements**

- Have several years of experience replacing vinyl windows and patio/entry/ storm doors, required
- Several years with framing experience, required
- Vinyl siding, soffit, and fascia installation experience a plus
- Have your equipment, including a ladder, logo-free vehicle, brake, etc
- Be comfortable completing replacements on 2nd and 3rd stories
- Detailed oriented and have a commitment to quality, taking no shortcuts
- Basic understanding of construction principles and procedures
- Should have construction/carpentry type experience and be able to measure and cut accurately
- Comfort working in a high-stress environment with extreme weather fluctuation
- Must have a valid driver's license and reliable truck/van (for moving materials) for transportation
- Must be able to stand for long periods of time, be physically agile, and lift up to 75 pounds.
- Must have an Android or iPhone with data plan

**Reporting Structure**

This position reports directly to the Business Operations Manager.